

**Elevated Travel Risk Approval Request– Group or Program Participant Form**

Student, Officers of Administration, and Support Staff participating in international Columbia Travel to a High or Extreme Travel Risk with a group or program, are required to complete this form and return to Global Travel.

All Columbia affiliates participating in international Columbia Travel to a location with an Elevated Evacuation Status, with a group or program, are required to complete this form and return to Global Travel.

The group or program leader will submit one [Elevated Travel Risk Approval Form – Group or Program](#) for the group. Each participant/traveler must complete this form.

Traveler Name	UNI	Traveler Type
Proposed Location(s)		Proposed Travel Dates
Program or Group Name: _____		

**INTERNATIONAL SOS (ISOS)**

All affiliates traveling on Columbia Travel have access to International SOS (ISOS), the University’s 24/7 travel emergency assistance provider. ISOS is not insurance, but can provide travelers with a global help line for access to medical and security emergencies. ISOS can also provide information on clinics and doctors, and has mental health counseling resources.

ISOS also has a mobile app that travelers can download to their smartphone where they can chat, in real-time, with healthcare professionals.

If you find yourself in need of immediate assistance while abroad, call ISOS anytime at +1-215-942-8478. Columbia University membership ID: **11BSGC000064**

- International SOS: <https://www.internationalsos.com/>
- Smartphone app: <https://www.internationalsos.com/assistance-app>

\_\_\_\_\_ (Initial) I understand how to contact ISOS in the event of an emergency while I am abroad.

**International SOS Pre-Travel Itinerary Review**

Students, Officers of Administration and Support Staff traveling to locations defined as Medium, High, or Extreme, must submit their itinerary to ISOS for review. All Columbia affiliates traveling to locations with an ISOS Elevated Evacuation Status must submit their itinerary to ISOS for review.

Your program coordinator or department has submitted the ISOS Pre-Travel Itinerary Review on behalf of your group. Only one submission per group is required.

\_\_\_\_\_ (Initial) My department/program coordinator has provided the ISOS Pre-Travel Itinerary Review to participants.

**International SOS Trip Registration**

All Columbia affiliates are required to register their trip in International SOS MyTrips prior to departure.

Register a trip: <https://globaltravel.columbia.edu/content/isos-mytrips>

\_\_\_\_\_ (Initial) I will register my trip in ISOS MyTrips per University requirements.

**VOLUNTARY PARTICIPATION**

No Columbia University affiliate can be required to participate in travel to an ISOS High or Extreme risk location or location with elevated evacuation status. Travel to these locations is strictly voluntary.

**TRAVEL POLICY VIOLATIONS**

Any international travel policy violation can be reported to your dean and disciplinary action can be taken.

**RISK NOTIFICATION STATEMENT**

As a Columbia University traveler, you must carefully read and understand the following:

- Your home country’s Embassy may not be able to assist you during an emergency. The Embassy may close temporarily or suspend public services for security reasons.
- Access to hospitals, emergency medical care, and prescribed medications may be limited or non-existent.
- Participation in travel to a location defined as High or Extreme by ISOS has inherent risks. These risks can never be completely eliminated. Potential risks may include, but are not limited to, dangers in health and personal safety, including possible death posed by natural disaster, disease, terrorism, crime, civil unrest and/or various types of violence.
- Participation in travel to a location with an ISOS Elevated Evacuation Status has inherent risks. Should conditions deteriorate while in-country, travelers may be required to depart /end their CU-related travel as soon as possible. Departure in some situations could become logistically difficult due to a number of factors, to include demand, airspace closures and travel restrictions. Situations that could precipitate the University recalling travelers from a country include, but are not limited to, the following ISOS Evacuation Statuses.
  - Stand By
  - Evacuate: Non-Essential Personnel (the second highest alert of ISOS)
  - Evacuate: Full Evacuation (the highest alert of ISOS)
- Additional risks include, but are not limited to, minor and major physical injuries, emotional and psychological injuries inflicted by others and catastrophic injuries resulting in paralysis or death.
- There may be additional safety, security, and health factors that have not been brought to your attention by Columbia University. You are responsible for fully investigating the risks unique to your travel location(s).

\_\_\_\_\_  
Traveler Signature

\_\_\_\_\_  
Date

Once you have completed this form submit to Global Travel at [globaltravel@columbia.edu](mailto:globaltravel@columbia.edu), unless instructed differently by your program director.

Questions? [globaltravel@columbia.edu](mailto:globaltravel@columbia.edu)

Return this completed form to [globaltravel@columbia.edu](mailto:globaltravel@columbia.edu)